**Main Street Murals, Inc**

Comments submitted by the Department of Parks and Recreation (Department) Off-Highway Motor Vehicle Recreation (OHMVR) Division to individual Grant Applicants should in no way be construed as a guarantee of successful results for the Applicant within the competitive Grants process or a commitment of funding. Additionally, the lack of comments by the OHMVR Division to any specific Applicant does not ensure successful results for the Applicant within the competitive Grant process or a commitment of funding.

All final Applications will be reviewed by the OHMVR Division. The OHMVR Division may, at its sole discretion, decrease the requested amount and eliminate activities pursuant with regulation Section 4970.07.2 (f)(1-5) and for law enforcement Projects, regulation Section 4970.15.3(b)(1-5).

Failure by Applicant to respond to any OHMVR Division comment of their preliminary Application may be cause for eliminating that item from the Applicant’s Application.

If multiple proposed Projects are requesting funding for the same deliverable, and multiple projects are successful, only one project will receive funding for the deliverable.

For proposed Projects requesting Grant funding for snow and/or winter activities. Applicants must ensure the activities and/or Equipment/Heavy Equipment requested are not and/or cannot be funded by the Department’s Winter Program (commonly referred to as the Snow Grooming Program).

*For proposed Projects requesting Grant funding for the maintenance of roads and/or trails, note that only roads and/or trails that allow “green sticker” Off-Highway Vehicles are allowed to receive Grant funding.*

Applicants are reminded that no Grant funds and/or match can be expended or Project activities conducted in any land owned or managed by the Department except as allowed in the Grants and Cooperative Agreements Program regulations section 4970.09 (b)(10).

**Education & Safety, G21-04-46-S01**

***Project Description - Background***

* No comment.

***Project Description – Project Description***

* No comment.

***Project Description – List of Project Deliverables***

* #1 – “Classroom and/or field training” – Applicant must provide more details in regards to anticipated number of Jr. Ranger education programs/classes provided by the Project.

***Project Description – All Others***

* No comment.

***Project Cost Estimate***

* All Staff Line items – Applicant must change the Unit of Measurement to “Hourly”.
* Staff #3 “OHV Field Staff” – The quantity of hours performed for this line item significantly increased compared to prior year’s Application (causing the total cost for the line item to increase). Applicant must provide additional information to justify the increase in hours for this line and provide the methodology used to determine the quantity of hours.
* Contracts #2 “Timelooper Application Service Contract” – Service contracts are considered indirect activities, Applicant must move to the Indirect category or explain how the contract is a direct cost.
* Materials/Supplies #1 “Jr. Ranger Program Supplies” – Applicant must provide additional details on the supplies “brochure holders, event signage, etc….” in how these items relate to the scope of the Project. Brochure holders are considered an Indirect expense because it does not directly relate to the scope of the Project. Applicant must move this expense to the Indirect category and adjust the cost accordingly.
* Equipment Use Expense #2 “Truck rental” – Applicant must clarify how they determined the use fee.
* Equipment Purchase #1 “5’ by 10’ extra tall Cargo Trailer” – , Applicant must move line item to the “Other” category. To be defined as Equipment it must be motorized.
* Other #1 “Safety riding gear” – Cost appears excessive. Applicant must provide additional details on the cost and further clarify how the safety gear is related to the Project.

***Evaluation Criteria***

* #5 –“Snowmobile” education does not appear to be part of the Project. Applicant must provide additional details in the Background, Project description or Project deliverable sections to support the selection.
* #6 – Narrative does not support the selections. Applicant must state the number of participants that attended the public meeting and state the virtual meeting platform used for the public meeting. In addition, for the stakeholder meeting, Applicant must address who hosted the stakeholder meeting, the virtual meeting platform used for the meeting and explain how they are stakeholders to the Project.
* #7 – Narrative does not support the selection of “Evaluation and feedback received from Project participants”. Applicant must provide clearly identifiable and/or measurable elements to substantiate selection of “Evaluation and feedback received from Project participants”.
* #8 –“Self-guided trails” and “Social media” do not appear to be part of the Project. Applicant must provide additional details to support the selections that correlates to the information provided in the narrative.
* #10 – Narrative does not support the selection.  Data must align with information provided in evaluation criteria #8 and correlate with the response provided in the narrative of evaluation criteria #9.